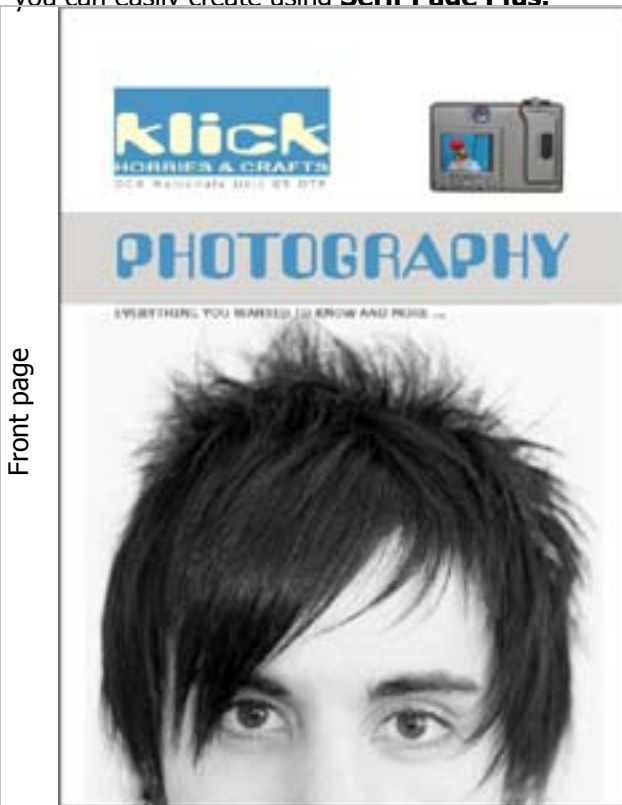


Page layout with Serif PagePlus

The pages illustrate the different types of layout features required by exam specifications for this unit that you can easily create using **Serif Page Plus**.



Front page

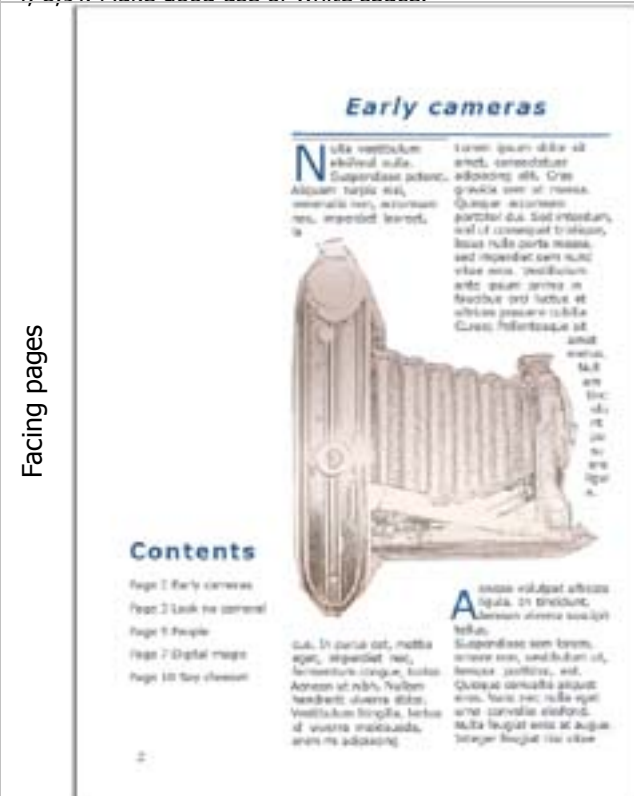


Back page

AO4 Artistic Text for headings and titles also allows you to create reverse text, as in the **Klick** masthead.

AO4 Create text on a curve, fill shapes with text and use drawing tools to create basic shapes. Group elements.

AO3 Bleed graphics to the edge of a page by setting edges outside the print area (see also the front page and pages 4, 8,9). Make good use of white space.



Facing pages

AO3 Import text and graphics, or type directly into the document. Wrap graphics to allow text to flow around, over, or behind them. Use the Contents Wizard.

AO3 Set margins, columns and gutter and place graphic and text frames using layout guides and rulers. Fill frames with colour to change page background colour.

Facing pages



A02 Create styles for headings, body text and captions to apply consistently throughout the document. Customise your choice of font, colour, emphasis, leading, bullets, indents and tabs.

A03 Add variety by using a mix of two- and three-column grids for pages. Fit graphics within the grid structure in blocks. **A04** Use lines of different styles and colour.

Facing pages



A03 Crop graphics and place at opposite edges of facing pages. Set the Page Setup to Facing Pages so that text and graphics can be run across double-page spreads. Create a Master Page template to insert page numbers that automatically update, or other background elements such as headers and footers that appear on all pages assigned to that particular template.



A03 Use layout tools to rotate Artistic text and graphics for a more dynamic layout. Add drop shadows for visual emphasis. Wrap text around images. Add drop capitals at the start of paragraphs, chapters or sections for emphasis.

A05 With **Serif Page Plus** generate professional output by exporting your document in PDF-X universal format for digital printing, or as colour-separated PostScript files for offset printing by a commercial company.